

# PIEDMONT JOB CLUB

2010

Sponsored by the Women's Resource Center in Alamance County **FREE!**

**WOULD YOU LIKE TO SHARPEN YOUR JOB SEARCH SKILLS & LEARN ABOUT POTENTIAL JOB OPENINGS?**

**ATTEND OUR FREE JOB CLUB!**

Learn how to identify your employment strengths, craft a professional resume, "Ace the interview", and improve your 2010 job search strategies.

The Piedmont Job Club is open to women and men and facilitated by Debarah H. Wilson. With a passion for job coaching, Debarah has volunteered her time lecturing at universities, hosting Job Clubs, writing job search manuals, coaching individuals, and as a paid consultant in outplacement & executive career transition companies. She has helped hundreds of job seekers find new careers in California, Oregon, Texas & North Carolina.

**NEW SERIES BEGINS ON JULY 22<sup>TH</sup>**

## July 22 – Kick-Start Your Job Search!

- 30 Second Commercial – Introduce yourself while networking
- Discuss career histories & participant expectations
- Discuss "transferable skills"
- Take a "skills & interest" assessment to identify your strengths!

## July 29 – Use Social Media Tools for Your Job Search

- Use LinkedIn for your job search
- Use Social Media: Facebook & Twitter

## August 5 – Do You Have the Best Resume?

- Discuss different types of resumes
- What is the best resume format for you?
- Write a great accomplishment statement
- Design a professional resume

## August 12 – Resume Review

- Resume review and feedback (bring copies to share)
- More ways to improve your resume
- Effective cover letters
- How to market your resume

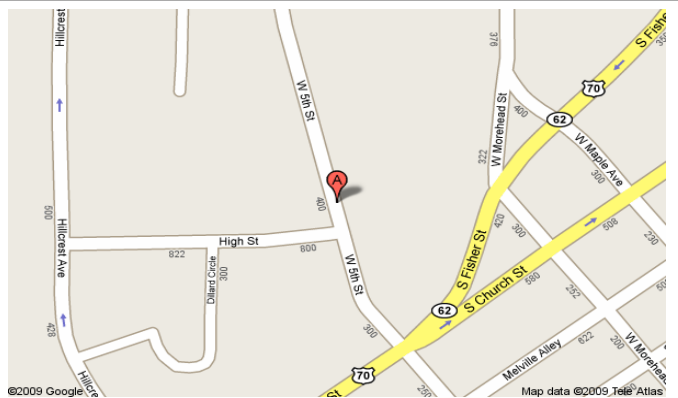
## August 19 – Market Your Skills by Networking

- Learn what networking is all about
- Identify "People That You Know"
- How to communicate when networking
- Identify networking opportunities online

## August 26 – Interviewing and Negotiating

- How to "Ace the Interview"
- Questions an interviewer might ask
- Illegal Questions? How to answer
- Questions you can ask the interviewer

**Fall Series: September 2 - October 7  
and October 14 - November 18**



## PIEDMONT JOB CLUB

**Free and open to women and men.  
Thursday Nights - 5:30 to 7:30**

Women's Resource Center Conference Room  
Enter at the front door of the  
Presbyterian Outreach Center building  
(Topics are subject to change.)

**REGISTRATION REQUESTED:  
Go to [www.wrcac.org/events.asp](http://www.wrcac.org/events.asp) or  
call the Women's Resource Center  
at 227-6900.**

Women's Resource Center  
411 West Fifth Street, Burlington, NC 27215  
[www.wrcac.org](http://www.wrcac.org)